

Falkland School - Stage 2 Return to School Plan

Safe, Kind & Calm On Our Learning Journey Together

August 31, 2020

Introduction

As of September, all schools in BC will be returning to school in Stage 2. According to Ministry guidelines, elementary schools will still be organized into classrooms as students' primary learning environment and have the option to create learning groups of up to 60 students and staff who can interact more regularly.

Please refer to this updated chart for a guide outlining the various stages in the event circumstances change in our province. This document is fluid and our responses may change as new information unfolds with regard to the COVID-19 Pandemic.

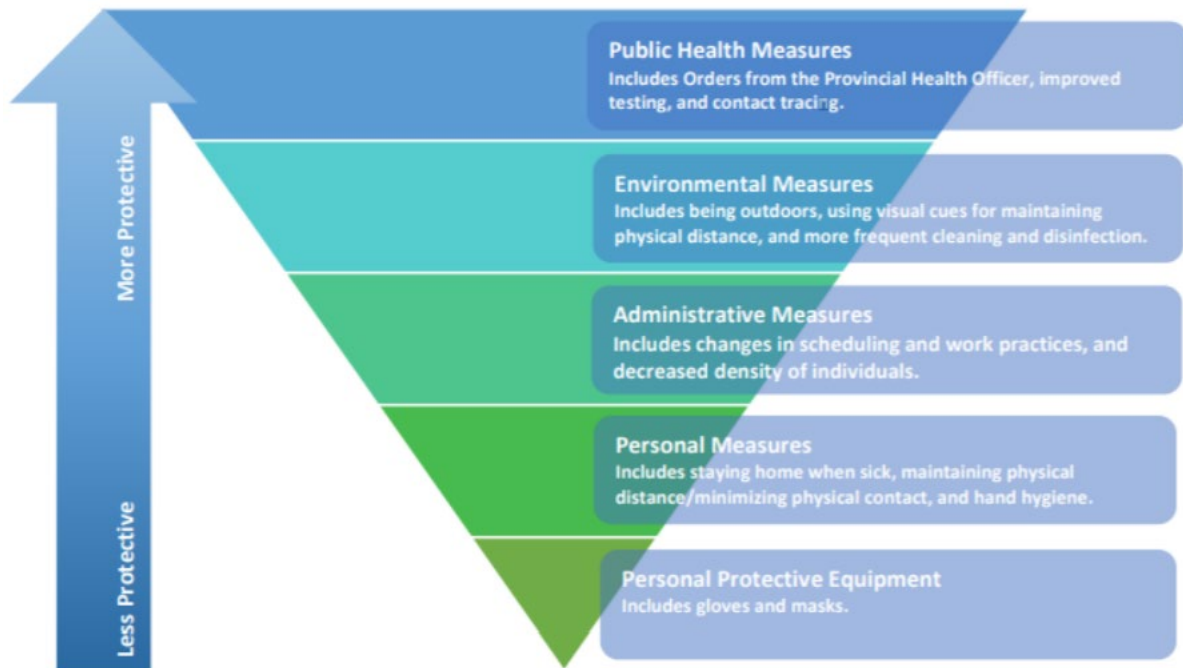
STAGE 1 IN-CLASS	STAGE 2 IN-CLASS	STAGE 3 HYBRID	STAGE 4 HYBRID	STAGE 5 REMOTE
<p>COHORT SIZE</p> <ul style="list-style-type: none"> Elementary: No limit Middle: No limit Secondary: No limit <p>DENSITY TARGETS</p> <ul style="list-style-type: none"> Not applicable <p>In-Class Instruction Full-time all students, all grades</p>	<p>COHORT SIZE</p> <ul style="list-style-type: none"> Elementary: 60 Middle: 60 Secondary: 120 <p>DENSITY TARGETS</p> <ul style="list-style-type: none"> Not applicable <p>In-Class Instruction Full-time instruction for all students for the maximum instructional time possible within cohort limits.</p> <p>Self-directed learning supplements in-class instruction, if required</p>	<p>COHORT SIZE</p> <ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 60 <p>DENSITY TARGETS</p> <ul style="list-style-type: none"> 50% for all schools <p>In-Class Instruction Full-time instruction for:</p> <ul style="list-style-type: none"> Children of essential service workers Students with disabilities/diverse abilities Students who require additional supports <p>In-class instruction for all other students for the maximum time possible within cohort limits and density targets.</p> <p>Self-directed and remote learning supplements in-class instruction.</p>	<p>COHORT SIZE</p> <ul style="list-style-type: none"> Elementary: 30 Middle: 30 Secondary: 30 <p>DENSITY TARGETS</p> <ul style="list-style-type: none"> 25% for all schools <p>In-Class Instruction Full-time instruction for:</p> <ul style="list-style-type: none"> Children of essential service workers Students with disabilities/diverse abilities students who require additional supports <p>In-class instruction for all other students for the maximum time possible within cohort limits and density targets.</p> <p>Self-directed and remote learning supplements in-class instruction.</p>	<p>COHORT SIZE</p> <ul style="list-style-type: none"> Elementary: 0 Middle: 0 Secondary: 0 <p>DENSITY TARGETS</p> <ul style="list-style-type: none"> 0% for all schools <p>In-Class Instruction Suspend in-class instruction for all students.</p> <p>Self-directed and remote learning in place of in-class instruction.</p>

Safety orientations will occur for staff on Tuesday September 8th and Wednesday 9th and for students on Thursday, September 10th and Friday, September 11th. **There are additional specifics that will come your way on Tuesday, September 8th in preparation for your child's arrival on Thursday, September 10th. Information specific to your child about their assigned class, cohort/learning group, entrance and exit information will be announced once our parent survey results are**

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complete. This information will help determine whether or not we will start on September 10th with 5 divisions or 6 division in place.

Our Falkland School Site Specific Health and Safety Plan takes into consideration a variety of infection prevention and exposure control measures to help create a safe learning and working environment for both students and staff. Control measures at the top are more effective and protective than those at the bottom. The following visual represents the hierarchy for Infection Prevention and Exposure Control Measures for Communicable Diseases.



Background Information

Ministry of Education information	<ul style="list-style-type: none"> • Back to School Information for Parents
BC Centre for Disease Control and Ministry of Health Information	<ul style="list-style-type: none"> • Public Health Guidelines for K-12 Schools
SD 83 Health and Safety plan and related information	<ul style="list-style-type: none"> • SD83 Health and Safety District Plan • Q and A for Parents – posted on SD 83 website Aug. 13
Work Safe BC	<ul style="list-style-type: none"> • Education (K-12): Protocols for returning to operation

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Falkland School Health and Safety Protocols					
Cleaning	<ul style="list-style-type: none"> Daytime custodial staff in place while staff and students are in session to disinfect high touch surfaces (ie. door knobs, stair railings, etc.) minimum twice during the school day All rooms (classrooms, gym, etc.) will have disinfectant (Vital Oxide) and cloths for staff to wipe down surfaces and equipment after use as needed 				
Hand hygiene	<ul style="list-style-type: none"> Hand Sanitizer will be used by all individuals prior to entering the building Students will be taught proper hand washing techniques as described below <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: orange;">When Students Should Perform Hand Hygiene:</th> <th style="background-color: blue;">When Staff Should Perform Hand Hygiene:</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> When they arrive at school. Before and after any breaks (e.g., recess, lunch). Before and after eating and drinking (excluding drinks kept at a student's desk or locker). Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.). After using the toilet. After sneezing or coughing into hands. Whenever hands are visibly dirty. </td> <td> <ul style="list-style-type: none"> When they arrive at school. Before and after any breaks (e.g. recess, lunch). Before and after eating and drinking. Before and after handling food or assisting students with eating. Before and after giving medication to a student or self. After using the toilet. After contact with body fluids (i.e., runny noses, spit, vomit, blood). After cleaning tasks. After removing gloves. After handling garbage. Whenever hands are visibly dirty. </td> </tr> </tbody> </table>	When Students Should Perform Hand Hygiene:	When Staff Should Perform Hand Hygiene:	<ul style="list-style-type: none"> When they arrive at school. Before and after any breaks (e.g., recess, lunch). Before and after eating and drinking (excluding drinks kept at a student's desk or locker). Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.). After using the toilet. After sneezing or coughing into hands. Whenever hands are visibly dirty. 	<ul style="list-style-type: none"> When they arrive at school. Before and after any breaks (e.g. recess, lunch). Before and after eating and drinking. Before and after handling food or assisting students with eating. Before and after giving medication to a student or self. After using the toilet. After contact with body fluids (i.e., runny noses, spit, vomit, blood). After cleaning tasks. After removing gloves. After handling garbage. Whenever hands are visibly dirty.
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	<p>Coronavirus COVID-19 BC Centre for Disease Control BC Ministry of Health</p> <p>Hand Hygiene</p> <p>SOAP OR ALCOHOL-BASED HAND RUB: Which is best? ▶ Either will clean your hands: use soap and water if hands are visibly soiled.</p> <p>Remove hand and wrist jewellery</p> <div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p>HOW TO HAND WASH</p> <ol style="list-style-type: none"> 1. Wet hands with warm (not hot or cold) running water. 2. Apply liquid or foam soap. 3. Lather soap covering all surfaces of hands for 20-30 seconds. 4. Rinse thoroughly under running water. 5. Pat hands dry thoroughly with paper towel. 6. Use paper towel to turn off the tap. </div> <div style="width: 45%;"> <p>HOW TO USE HAND RUB</p> <ol style="list-style-type: none"> 1. Ensure hands are visibly clean (if soiled, follow hand washing steps). 2. Apply about a loonie-sized amount to your hands. 3. Rub all surfaces of your hand and wrists until completely dry (15-20 seconds). </div> </div> <p><small>COVID-19_01</small></p> <p>BRITISH COLUMBIA Ministry of Health CCBC BC Centre for Disease Control</p> <p>If you have fever, a new cough, or are having difficulty breathing, call 8-1-1.</p>
<p>Implementation of Learning Groups/Cohorts</p>	<ul style="list-style-type: none"> • A cohort/learning group is a group of students and staff who remain together throughout a school term to reduce the number of in-person, close interactions a person has in school without requiring social distancing. Minimizing physical contact is the expectation within a cohort. • In elementary and middle schools, a cohort can be comprised of up to 60 people and should remain consistent for all activities that occur in schools including learning and breaks times (eg. recess and lunch) • Within a cohort, minimized physical contact should be encouraged, a two metre physical distance does not need to be maintained. • Staff, working in a cohort other than the one they have been assigned, are required to wear a mask if physical

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	<p>distancing is not possible. Staff will be strategically placed in a cohort in an effort to reduce working in multiple cohorts (ie. supervision, etc.)</p>
<p>Physical Distancing</p>	<ul style="list-style-type: none"> • Physical distancing is not required between individuals in the same learning group • Physical distancing is required between individuals from different learning groups • Barriers may be in areas where there is higher traffic (at office counter) • Occupancy limits are placed on the entrances of certain spaces in the school for staff and students (student washroom, paper room, office, staffroom, etc.) • While assemblies can occur in cohorts/learning groups, whole school assemblies will be held virtually with students remaining in their classrooms as physical distancing would not be possible
<p>Personal Protective Equipment (PPE)</p>	<ul style="list-style-type: none"> • Masks/PPE are not required for students in elementary K-5 even on busses • Masks/PPE must be worn by all staff when physical distancing is not possible and there is potential for coming in contact with individuals from other cohorts/learning groups (eg. high traffic areas like hallways). Staff outside of a cohort, (eg. prep teachers, remedy teachers, LHS, music teachers, TTOCs, Principal, Learning Resource Teacher, etc.) must practice physical distancing when interacting with the cohort. • Masks must be worn by students in middle school (Gr. 6-8) when physical distancing is not possible and there is potential for coming in contact with individuals from other cohorts/learning groups (eg. high traffic areas like hallways, on the way to the washroom, and busses). Masks are not required outside as this environment is considered low risk and there are greater opportunities to physical distance from individuals not in their cohort. • If your middle school aged child cannot tolerate a mask, please discuss this matter with the School Principal • Staff and students may choose to wear masks in their assigned learning group/cohort, however, this is not required

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	<ul style="list-style-type: none"> • When not in use, students will store their reusable masks in a plastic, sealed bag (provided by the school) when not needed. Students will be encouraged to take used masks home for washing.
<p>Additional Personal Protective Practices in place</p>	<ul style="list-style-type: none"> • Parents are required to assess their child’s health each morning before attending school – please refer to the Health Check Form for review each morning. Students and staff must stay home when they have symptoms or are unwell. • Refer to hand hygiene (how and when) • Consistent work spaces for students in classrooms – students will be encouraged to leave chairs at workspaces so these can be easily cleaned and used by the same student again the next day • Sneezing and coughing etiquette encouraged • Avoid touching face • No sharing of food from homes • Limit touching high touch points (railings, knobs) – use sleeve or elbow • When inside, the number of students in a given line up (washing hands, getting shoes at storage area, etc.) may be reduced to minimize potential for physical contact. Groupings may be created (Group A and B and C) where one group is waiting at a time. • Student will walk on the right side of the hallway – markers will be in place • Use of tubs/individual bins for storage of individual classroom supplies • Bring water bottle filled each day from home • No use of hooks. All student belongings will be kept near their designated work area while inside (ie. backpacks, jacket, etc). Students will have a designated spot for outside and inside shoes, clearly labeled. Lockers will be in use for students in division 1 as belongings are contained. • Hands to self at all times • Limit access to some classroom materials depending on the ease to disinfect after use, especially if items are used by other learning groups • Students will not sit on carpet, chairs or mats that can be easily disinfected will be used

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	<ul style="list-style-type: none"> • Movement throughout school will be minimized. When needed, it will be purposeful and strategic (eg. when traveling as a class to the gym, or music, etc)
<p>Arrival/Drop off Dismissal/Pick up Procedures</p>	<ul style="list-style-type: none"> • Students and staff should only attend school if they DO NOT have symptoms outlined on the Health Check. Students and staff experiencing symptoms of any illness must not attend school. • Staff will use the main entrance to ensure sign in and sign out procedures as well as sanitization are completed. • Students are encouraged to arrive as close to the bell as possible, 8:11 for Division 1 and 8:16 all other divisions, unless they arrive by bus. • When students arrive, students should go directly to their designated classroom line up to place their backpack, then proceed to their learning group play area. • At the morning bell, students will line up at their back pack, wait for their teacher, sanitize and enter the school through their assigned doors in an orderly fashion • At the end of day bell, students will wash hands or sanitize before leaving the classroom and exit at their designated door with teacher supervision. • If your child does not ride the bus, as per usual practice, we kindly ask that they head home right away. • Bus students are asked to wait in their designated learning group/cohort BUS line up until the bus arrives. Hands will be sanitized prior to entering the bus. Masks for grade 6-8 will be worn. • At this time, parents are asked to remain outside of the childcare space to drop off and pick up their children, if at all possible, to help prevent unnecessary congestion. We ask that parents drop off their child at one of the 3 openings in the fence (NOT THE PARKING LOT OPENING). • If parents feel the need to enter the playground area, please ensure you physically distance from all children, other than your own and those you care for on a daily basis. Please also physical distance from all other adults at the school. • If you would like to enter the school building, please prearrange your visit with School Principal. Teachers are still available to meet with parents face to face or remotely

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	<p>through teams. All Parents/Visitors who enter the building, must sign in and complete a Health Check Form upon entering (to be kept on file at the office).</p>
<p>Recycling and Compost – Pack In/Pack Out</p>	<ul style="list-style-type: none"> • At this time we ask that all recycling (juice boxes, food wrappers, etc.) and compost (uneaten food) from lunches, is brought home by staff and students.
<p>Classroom Supplies/ School Supplies</p>	<ul style="list-style-type: none"> • Every effort will be made to reduce the sharing of school supplies and materials needed for classroom activities (ie. calculators, rulers, etc.) • Shared supplies (ie. technology, manipulatives, etc.) will be sanitized after use, especially if used by a different learning group • Teachers have developed organizational strategies to store individual students’ supplies when not in use (ie. duotangs, notebooks, etc.). This could include a numbered pocket system or personal tote/bin/desk. • As per usual, the school will be purchasing supplies for student use at school. A fee of \$35.00 is charged to parents to cover the cost of supplies. Options for contactless payment (Parent Connect or e-transfers) are being explored, instead of cheque or cash.
<p>Traffic Flow Washroom Use</p>	<ul style="list-style-type: none"> • Limited movement will be allowed to take place in the hallways – students will utilize the workspace in classrooms and travel as a whole class to the gym, music room, or library, etc. • Students will walk on the right when traveling in the hallway – markers with arrows to indicate direction will be in place. • Only one student from each classroom will be allowed out of their class at a time to limit traffic in the hallway • Occupancy limits in smaller spaces are posted to ensure there is adequate space to physically distance (eg. student washroom, office, paper storage, etc.) • Two students maximum are allowed in the student washrooms at any given time. A system has been developed to help students identify when occupancy limits are met. Markers have been placed on the floor outside the washrooms at a safe distance to accommodate students from different learning groups/cohorts while they wait for the washroom.

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Water Bottles	<ul style="list-style-type: none"> • All students will be asked to bring a water bottle from home to use while at school. Students will be asked to return the water bottle home each day to be refilled and returned to school for use the next day • A water bottle filling station has been installed and can be accessed by staff to fill water jugs to store in classrooms for students to access during the day
First Aid	<ul style="list-style-type: none"> • Extra PPE (masks, gloves) will be on hand for our first aid attendants to use when treating injuries for staff and students • If an injury is minor, it is recommended that the first aid attendant talks the person through the injury (ie cleaning or bandaging a minor wound, applying an ice pack) • Classrooms will have supplies of band-aids and cleaning wipes on hand to minimize students needing to go to the office for minor first aid • Extra training will be provided to our First Aid attendants on September 9th.
Bus Students	<ul style="list-style-type: none"> • Elementary students are not required to wear masks • Elementary students may wear a mask if they choose • Students in grades 6/7/8 must wear a mask on the bus unless there are exceptional circumstances discussed with the School Principal • School busses will not be accepting unregistered riders which includes after school friends coming home with a bus student • Parents are encouraged to provide transportation for their children if at all possible • Students exhibiting symptoms will not be permitted to ride on the bus • When possible, bus routes will utilize a strict seating plan that reflects learning group/cohort and family groupings • Click on the link to see Transportation Safety Protocols
Health Check Forms	<p>Staff: Staff are required to complete a daily health screening before coming to work. If they have any of the listed symptoms they are to stay home and contact their Principal (see list below)</p> <ul style="list-style-type: none"> • Once at school, any staff member who becomes symptomatic during the work day will put on a mask, alert

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administration that they have become symptomatic and then leave the building immediately

- Internal coverage will be provided until a TTOC can arrive
- Staff member will follow public health guidelines

Students: The parent is responsible for consulting with their child each morning and completing the daily health check prior to sending their child to school. While this form does not need to be completed in hard copy form, if there are any “yes” responses to the symptoms indicated, the child is to stay home and the **school contacted about reasons for the absence as per usual**. The Health Check process will be part of the forms parents need to acknowledge in Parent Connect.

Daily Health Check Form		
1. Symptoms of Illness	Does your child have any of the following symptoms?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Fever	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Chills	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Cough or worsening of chronic cough	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Shortness of Breath	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Runny nose/stuffy nose	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Loss of sense of smell or taste	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Headache	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Fatigue	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Diarrhea	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Loss of Appetite	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Nausea and vomiting	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Muscle Aches	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Conjunctivitis (pink eye)	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Dizziness, confusion	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Abdominal Pain	
Yes <input type="checkbox"/> No <input type="checkbox"/>	Skin Rashes or discoloration of fingers or toes	
2. International Travel	Have you or anyone in your household returned from travel outside Canada in the last 14 days?	
Yes <input type="checkbox"/> No <input type="checkbox"/>		
3. Confirmed Contact	Are you or is anyone in your household a confirmed contact of a person confirmed to have COVID-19?	
Yes <input type="checkbox"/> No <input type="checkbox"/>		
<p>If you answered “Yes” to any of the questions and the symptoms are not related to a pre-existing condition (i.e. Allergies/Asthma) your child should not come to school. If there is a pre-existing condition answer “No” on form.</p> <p>If your child is experiencing any symptoms of illness, contact your health-care provider for further assessment. This includes 8- 1-1, or a primary care provider like a physician or nurse practitioner.</p> <p>If you answered “YES” to questions 2 or 3, use the COVID-19 Self-Assessment Tool to determine if you should be tested for COVID-19.</p>		



- Once at school, any child who becomes symptomatic or vocalizes feeling unwell will be sent home to ensure safety of all staff and students in the building

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	<ul style="list-style-type: none"> ○ Parents are required to pick up their child immediately ○ Parents must have an up to date emergency contact on hand in the event that a parent cannot get to the school right away. <p>If you have questions about whether or not you should be tested for COVID-19, use the self -assessment tool at https://bc.thrive.health/covid19. The province has created a phone service to provide non-medical information about COVID-19, including the latest information on travel restrictions. Information is available in more than 110 languages, 7:30 a.m. - 8 p.m. Pacific Standard Time at 1-888-COVID19 (1-888-268-4319) or via text message at 604-630-0300.</p> <p>Visitors/Parents: Parents or visitors are permitted in the building with prior office approval. Please contact the school office to arrange your visit 250-379-2320 or fal@sd83.bc.ca. Any visitor entering the building will need to complete a hard copy of the Health Check Form and sign in. The Health Check Form will be kept on file in the office.</p>
<p>What happens if staff or students experience symptoms while at school?</p>	<ul style="list-style-type: none"> ● If staff or students become symptomatic while at school, the following will occur: <ul style="list-style-type: none"> ○ Mask goes on ○ Isolation area assigned ○ If student: Parent or emergency contact made to arrange immediate pick up ○ If staff: Internal coverage until TTOC arrives ○ Affected areas disinfected by custodial ○ Stay home until symptoms stop ○ If you have questions about whether or not you should be tested for COVID-19, use the self -assessment tool at https://bc.thrive.health/covid19 and/or contact your health care provider. ● Anyone experiencing symptoms of illness should not return to school/work until their symptoms have resolved. ● Students should stay home for at least 24 hours after they no longer have a fever (temperature of 38 C or higher) or signs of a fever without medication.

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	<ul style="list-style-type: none"> As per SD83 policy (and our usual practice), anytime we have over 10% of students absent due to illness, we notify Public Health. Unless directed by public health, School District No. 83 will not provide notification to staff or students' families if a staff member or student becomes ill at home or at school, including if they display symptoms of COVID-19.
What happens if there is a confirmed positive case of COVID-19	<ul style="list-style-type: none"> If a staff member or student in a school is confirmed by public health as positive for COVID-19, public health will work with school administration to determine what actions should be taken, including if any staff or students who have been in contact with that person need to self-isolate, and if other staff and students' families should be notified.
Health and Safety Continuance	<ul style="list-style-type: none"> The Falkland School Health and Safety Committee is comprised of Shelly Cull (Principal), Kelly Stalker (CUPE), Hugh Clarke (NOSTA) and will meet monthly or on an as needed basis to review and ensure school-wide maintenance of health and safety protocols
Extra Curricular	<ul style="list-style-type: none"> Extra-curricular activities are allowed in a learning group/cohort if minimized contact can be maintained. Physical distancing must be maintained if more than one learning group/cohort is participating. Events where students from different schools are brought together will be put on hold (eg. Art fair, Public Speaking Competition, Basketball and Volleyball games, etc.)
Breakfast Club	<ul style="list-style-type: none"> We will continue to provide breakfast for students. Food Safe Practices will continue to be in place. Food, once prepared, will be wrapped for safe handling and eaten at their sanitized workspace or outside.
Teaching and Learning	
Curriculum/Assessment	<ul style="list-style-type: none"> Ministry of Education curriculum and assessment practices (classroom/school and provincial) continue to be in place If children are absent due to illness, as per our usual practice, teachers will make available any learning material that is suitable for completing at home. Having said that, learning, particularly learning connected to our renewed curriculum, is a social

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	<p>process and therefore, the learning is difficult to replicate.</p> <ul style="list-style-type: none">• SD83 Inclusive Education Plan (will be linked here)
Reporting/Communicating Student Learning	<ul style="list-style-type: none">• As per usual, 5 points of contact will be made throughout the year (3 formal and 2 informal)• Please continue to contact your child's classroom teacher for information about their learning or progress