

REVISED Site Specific Plan for COVID-19 – FALKLAND SCHOOL

*Updated February 19, 2021

Dear Falkland School families,

This revised plan will outline health and safety procedures and protocols in place for students, staff and visitors at Falkland School. We are hopeful that this will provide you with information about what is expected of students, staff and visitors incorporating recent changes in the [Provincial Health and Safety Guidelines for K-12 Schools](#). Please contact Shelly Cull, Principal if you have questions or wish to inquire about deviations from the plan for your child.

1. Introduction

At this time, we remain in Stage 2. Please be aware of the various stages that could potentially be in place during this pandemic.

STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
Learning Group Size - Elementary: N/A - Middle: N/A - Secondary: N/A	Learning Group Size - Elementary: 60 - Middle: 60 - Secondary: 120	Learning Group Size - Elementary: 30 - Middle: 30 - Secondary: 60	Learning Group Size - Elementary: 30 - Middle: 30 - Secondary: 30	Learning Group Size - Elementary: 0 - Middle: 0 - Secondary: 0
DENSITY TARGETS: Not applicable	DENSITY TARGETS: Not applicable	DENSITY TARGETS: 50% for all schools	DENSITY TARGETS: 25% for all schools	DENSITY TARGETS: 0% for all schools
IN-CLASS INSTRUCTION: Full-time all students, all grades	IN-CLASS INSTRUCTION: Full-time instruction for all students for the maximum instructional time possible within cohort limits. Self-directed learning supplements in-class instruction, if required.	IN-CLASS INSTRUCTION: Full-time instruction for: - children of essential service workers¹ - students with disabilities/diverse abilities - students who require additional supports In-class instruction for all other students for the maximum time possible within cohort limits. Self-directed and remote learning supplements in-class instruction.	IN-CLASS INSTRUCTION: Full-time instruction for: - children of essential service workers¹ - students with disabilities/diverse abilities - students who require additional supports Remote learning for all other students	IN-CLASS INSTRUCTION: Suspend in-class for all students

Note: as Stage 1 is a return to regular operating procedures, and Stage 5 means that all in-class instruction is suspended, the following health and safety guidelines apply to Stages 2 to 4, unless specified otherwise.

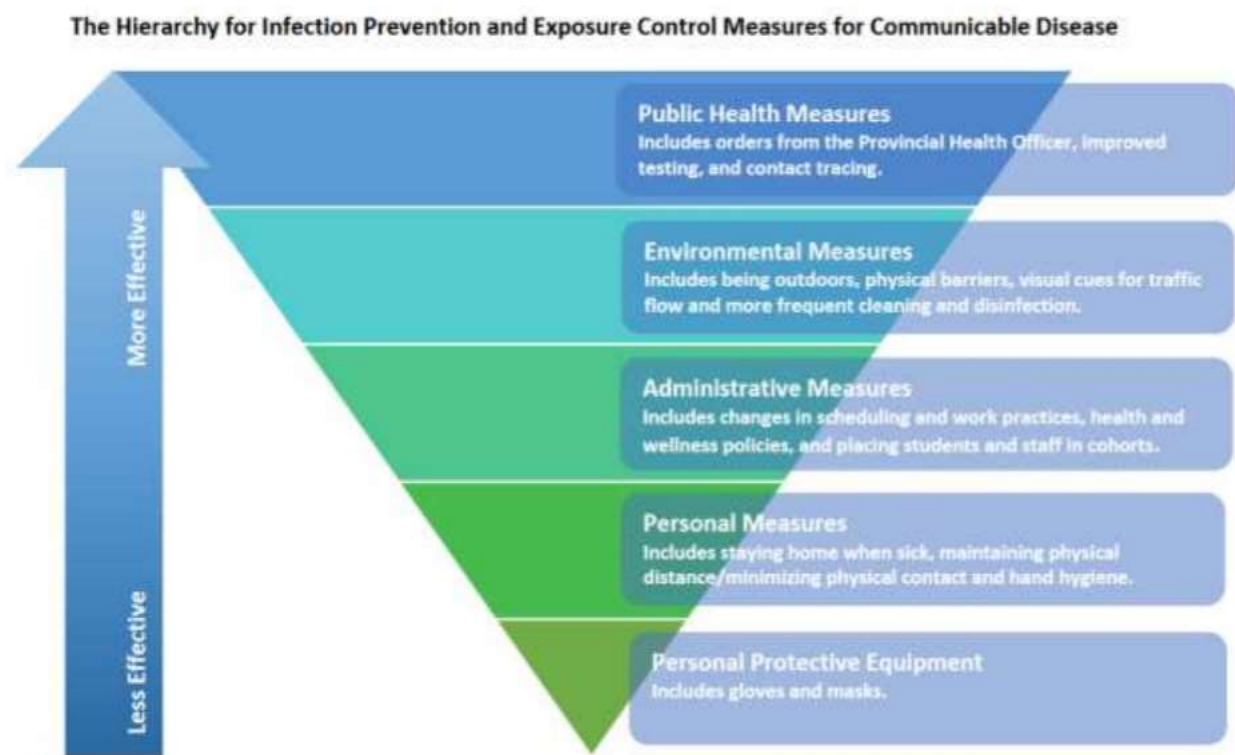
On February 4th new [Provincial COVID-19 Health and Safety Guidelines for K-12 Settings](#) were introduced. This site specific document reflects the changes and will serve as our revised COVID-19 Safety plan. Please refer to the following links for helpful background information:

1. [BCCDC COVID-19 Public Health Guidance for K-12 Schools](#)
2. [WorkSafeBC: Education K-12 Protocols for returning to operation](#)
3. [Province Wide Restrictions](#) (updated February 8th)
4. [SD83 District Wide Health and Safety Plan](#)

5. [SD83 Inclusive Education COVID-19 Guidelines](#)
6. [SD83 StrongStart Safety Plan](#)

The province wide restrictions are in place for all residents of BC and should be adhered to in order to prevent the spread of COVID-19 in our communities. COVID-19 cases in schools are linked to cases in the community.

This is a visual outlining the hierarchy of the measures in place for infection prevention and exposure control. The most important measure is the Public Health Measure that includes orders from the Provincial Health Officer.



2. Learning groups/Cohorts

Maximum learning group sizes (inclusive of students and staff)				
STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
- Elementary: no limit - Middle: no limit - Secondary: no limit	- Elementary: 60 - Middle: 60 - Secondary: 120	- Elementary: 30 - Middle: 30 - Secondary: 60	- Elementary: 30 - Middle: 30 - Secondary: 30	- Elementary: 0 - Middle: 0 - Secondary: 0

At Falkland School we have 6 divisions. Most of the time, at least while indoors, students remain in their classroom grouping. However, we have 3 learning groups or cohorts to help limit the interactions taking place at school while indoors and outdoors. Staff are strategically placed

in a cohort in an effort to reduce working in multiple cohorts (ie. supervision, etc.) while continuing to support learning and a positive, healthy and safe environment.

LEARNING GROUP/COHORT A – Division 1 and 2 (Grade 5, 6, 7, and 8)

LEARNING GROUP/COHORT B – Division 3 and 4 (Grade 2, 3, 4)

LEARNING GROUP/COHORT C – Division 5 and 6 (Grade k, 1, 2)

Morning Zones/DROP OFF – students can be dropped off after 8:00AM. Parents are reminded to keep distanced (6 ft) from those not in your immediate family and keep socializing to a minimum. Students are to drop their backpack off in their line up area and choose to stay in their line up or play in their designated play zone. [Click here](#) to access our bell schedule.

MORNING ZONE 1 Right of the school including basketball court, grassy area behind the school	B Division 3 and 4
MORNING ZONE 2 Right of the school including old play structure, swings and green slide, climbing apparatus	C Division 5 and 6
MORNING ZONE 3 New play structure, swings, grassy areas at the side of the school	A Division 1 and 2

Division 1	Grade 6/7/8	line up at the flagpole near the blue tables outside of Ms. Barker's Division 2 classroom. This line up location is new. This will leave the pathways free for students in Division 4
Division 2	Grade 5/6	line up at your outside classroom entrance in two lines on the grass (6 feet from the path). This line up location is the same as previous years. This will leave the pathways free for students in Division 4.
Division 3	Grade 3/4	line up along the school outside of the front office. This line up is the same as in previous years.
Division 4	Grade 2/3	line up along the pathway at Mr. Clarke's old classroom outside entrance. This entrance is located on the left of the school. The line up will be along the pathway toward the gym. This line up location is new for this grade level and can be accessed by following the pathway to the right of the main entrance. This line can also be accessed by going all the way around the back of the school.
Division 5	Grade 1/2	line up along the wall to the right of the school where the hay bales are usually placed. This line up location is new but very close to where they lined up in previous years.
Division 6	Grade K	line up in front of the windows that used to be the music room. This line up location is the same as previous years.

Recess and Lunch – Students are led to their playzone by a designated adult.

	Monday	Tuesday	Wednesday	Thursday	Friday
ZONE 1 Far field – large grassy area	A Div 1 and 2	B Div. 3 and 4	C Div. 5 and 6	A Div. 1 and 2	B Div. 3 and 4
ZONE 2 Right of the school – upper grassy area, basketball court, old play structure, swings and green slide, climbing apparatus	C Div. 5 and 6	A Div 1 and 2	B Div. 3 and 4	C Div. 5 and 6	A Div 1 and 2
ZONE 3 Left of the school – new play structure, swings, grassy areas at the side and back of school	B Div. 3 and 4	C Div. 5 and 6	A Div. 1 and 2	B Div. 3 and 4	C Div. 5 and 6

After school/Pick up:

Students are led outside by an adult to their designated end of day line up area. Bus students remain in their line up area until the bus arrives. Students who get picked up or walk home exit

by the nearest opening in the fence at the end of the day. Parents are reminded to keep distanced (6 ft) from those not in your immediate family. [Click here](#) to access our bell schedule.

3. Physical Distancing

Physical distancing between students and staff in the same learning group/cohort should include:

- avoiding physical contact
- minimizing close, prolonged face-to-face interactions
- spreading out as much as possible

These new guidelines provide an opportunity for staff to review current practices and possibly implement even further practices to ensure safety (ie. consistent groupings, consistent line up orders, seating arrangements, consistent work space, reducing shared items, etc.). Within and outside of learning groups there should be no crowding.

Physical distancing between students and staff outside their learning group/cohort remains a distance of 6 ft even with a mask on.

Elementary-aged students are less able to consistently maintain physical distance.
Outdoors is a lower risk environment than indoors.

Our outdoor walkways and indoor hallways are for traveling to designated areas only. Students are asked to walk, keep moving, and keep a physical distance of 6 ft from those not in their assigned learning group/cohort. Students and staff are asked to follow the floor markings in the hallways, walk on the right, and stick to the protocols in place for washroom use and water fountain use. Movements throughout the school are planned, purposeful and minimized. Greater supervision is in place for increased monitoring of students, especially during eating time, play time and transitions. If people from different learning groups/cohorts are in the same space for transition purposes (ie. moving between classes), and other measures are in place (ie. markings on the floor, staggered transition times), there should be enough space to ensure no physical contact but 6 ft physical distancing is not required.

During Physical Education students in grade 6/7/8 (even those in the same learning group/cohort) must remain 6 ft apart while indoors for stationary activities. For activities involving movement, while physical distancing is still expected, the focus is on preventing the likelihood of physical contact beyond a brief moment. If the 6 ft physical distance cannot be maintained, high intensity activities should be taken outdoors. Low intensity activities can occur indoors while continuing to focus on physical distancing. Masks can be used for low intensity activity indoors but cannot replace the necessity for physical distancing.

4. Masks and other PPE

K-12 STAFF:

All K-12 staff are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) in schools - both within and outside of their learning group, except when:

- sitting in (or standing at) their desk/workstation, or while maintaining physical distance (2M), in a classroom/learning environment;
- there is a barrier in place;
- eating and drinking; or
- outdoors⁵.

All K-12 staff are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) on school buses.

In "staff only" spaces, staff are required to wear masks when indoors, unable to maintain physical distance (2M), and a barrier is not present. [WorkSafeBC guidance for offices](#) also lists measures that should be considered and implemented as applicable to the workplace for staff in office environments (both inside and outside of 'bricks and mortar' schools).

Exceptions will also be made for staff who cannot tolerate masks for health or behavioural reasons. Schools must not require a health-care provider note (i.e. a doctor's note) to confirm if staff cannot wear a mask.

MIDDLE AND SECONDARY SCHOOL STUDENTS:

All middle and secondary school students are required to wear a mask or a face shield (in which case a non-medical mask should be worn in addition to the face shield) in schools - both within and outside of their learning group – except when:

- sitting in (or standing at) their seat or desk/workstation (including shared tables) in a classroom/learning environment;
 - While this exception applies regardless of the physical distance between students or their specific seating configuration, schools should configure classrooms and learning environments to maximize distance between students and avoid face-to-face seating arrangements where possible.
- there is a barrier in place;
- eating and drinking; or
- outdoors⁵.

All middle and secondary school students are required to wear a mask or a face shield (in which case a mask should be worn in addition to the face shield) on school buses.

Exceptions will also be made for students who cannot tolerate masks for health or behavioural reasons. Schools must not require a health-care provider note (i.e. a doctor's note) to confirm if a student cannot wear a mask.

ELEMENTARY SCHOOL STUDENTS:

Elementary students are not required to wear a mask in schools or on school buses. Elementary students' mask use should be based on their personal or family/caregiver choice, and their choices must be respected.

- In line with [current public health guidance](#), masks are not required for elementary school students based on international evidence regarding younger children's capacity to comply with the correct use of masks (e.g. frequent touching/removal of mask, wearing mask incorrectly, etc.), and potential impact of mask wearing on learning and development.

Schools and school districts will have non-medical masks available for staff and students, including anyone who becomes sick while at school

The use of masks should not reduce or replace other more effective infection prevention and exposure control measures in schools, such as:

- Ensuring students and staff stay home when they are sick or required to self-isolate, including ensuring everyone entering the school performs a daily health check;
- Enhanced cleaning and disinfection;
- Placing students and staff into consistent groupings of people (learning groups);
- Adapting learning environments to maximize the use of space;
- Ensuring physical distance can be maintained between learning groups; and
- Frequent hand hygiene

These measures provide multiple layers of protection that reduce the risk of transmission.

Masks are available to all students in classrooms and can be requested by students. Staff can request additional PPE (ie. barriers, faceshield [to be worn with a mask], goggles, etc.).

5. Health Check

Staying home when unwell is one of the most important personal measures in place. Please remember to consult with your child to assess their health each morning prior to sending them to school. Staff and students are advised to stay home when they are experiencing symptoms of illness. Refer to the [K-12 Health Check app](#) if you child k-5, 6-8 and 9-12 is exhibiting symptoms of illness. This handy tool will advise you on what to do. Please also refer to the BCCDC "[When to get tested for COVID-19](#)" resource for specific guidance. Staff, students, parents and caregivers are also encouraged to use the BCCDC online [Self-Assessment Tool](#), or call 8-1-1 or their health care provider. The following health check developed by WorkSafeBC is used each day for staff. Staff are required to initial upon arriving to work that they do not have any symptoms of illness outlined on the WorksafeBC checklist.

Keep our workplace safe from COVID-19

Please do not enter this workplace if you:

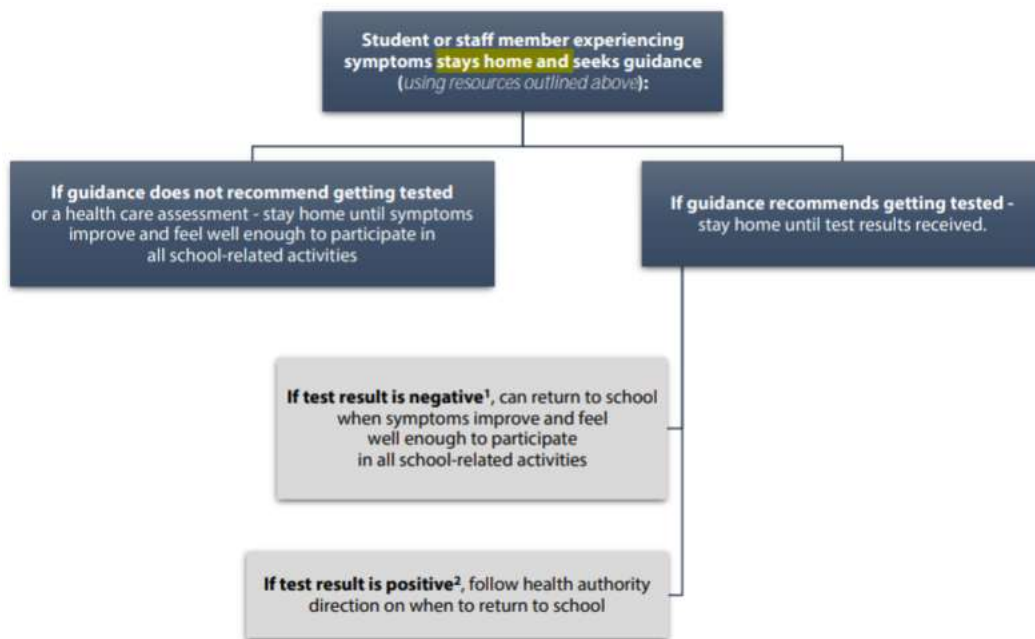
- Have travelled outside of Canada within the last 14 days
- Have been identified by Public Health as a close contact of someone with COVID-19
- Have been told to isolate by Public Health
- Are displaying any of the following new or worsening symptoms:

• Fever or chills	• Extreme fatigue or tiredness
• Cough	• Headache
• Loss of sense of smell or taste	• Body aches
• Difficulty breathing	• Nausea or vomiting
• Sore throat	• Diarrhea
• Loss of appetite	

If you are displaying symptoms consistent with COVID-19, refer to HealthLink BC at 811.

worksafebc.com
1-800-663-4463

WORKSAFE BC



1. Symptoms of common respiratory illnesses can persist for a week or more. Re-testing is not needed unless the person develops a new illness. [BCCDC](#) has information on receiving negative test results.
2. Public health will contact everyone with a positive test. Visit the BCCDC website for more information on [positive test results](#).

Please ensure that you have up to date contact information for your child including your emergency contact. Students are encouraged to assess their health throughout the day. If a student becomes symptomatic while at school, parents are expected to pick up their child as soon as possible. All students who develop symptoms of illness while at school will be required to wear a mask until they are picked up, including students in grades k-5.

6. Enhanced Cleaning and Disinfecting

General cleaning and disinfecting of the premises occurs at least once in a 24 hour period by our custodian.

General cleaning and disinfecting of frequently touched surfaces occurs at least twice in a 24 hour period, including at least once during regular school hours by our custodian.

All spaces in our school have been supplied with Vital Oxide for additional disinfecting as needed by the classroom teacher and bottles of hand sanitizer. While every effort has been taken to reduce the sharing of school supplies and materials for classroom activities, some materials like computers, chrome books, manipulatives, gym equipment, music instruments, even desks and chairs at times, will continue to be used by multiple students. These materials will be sanitized after every use. For items that are more difficult to sanitize, hand hygiene will be practiced before and after use.

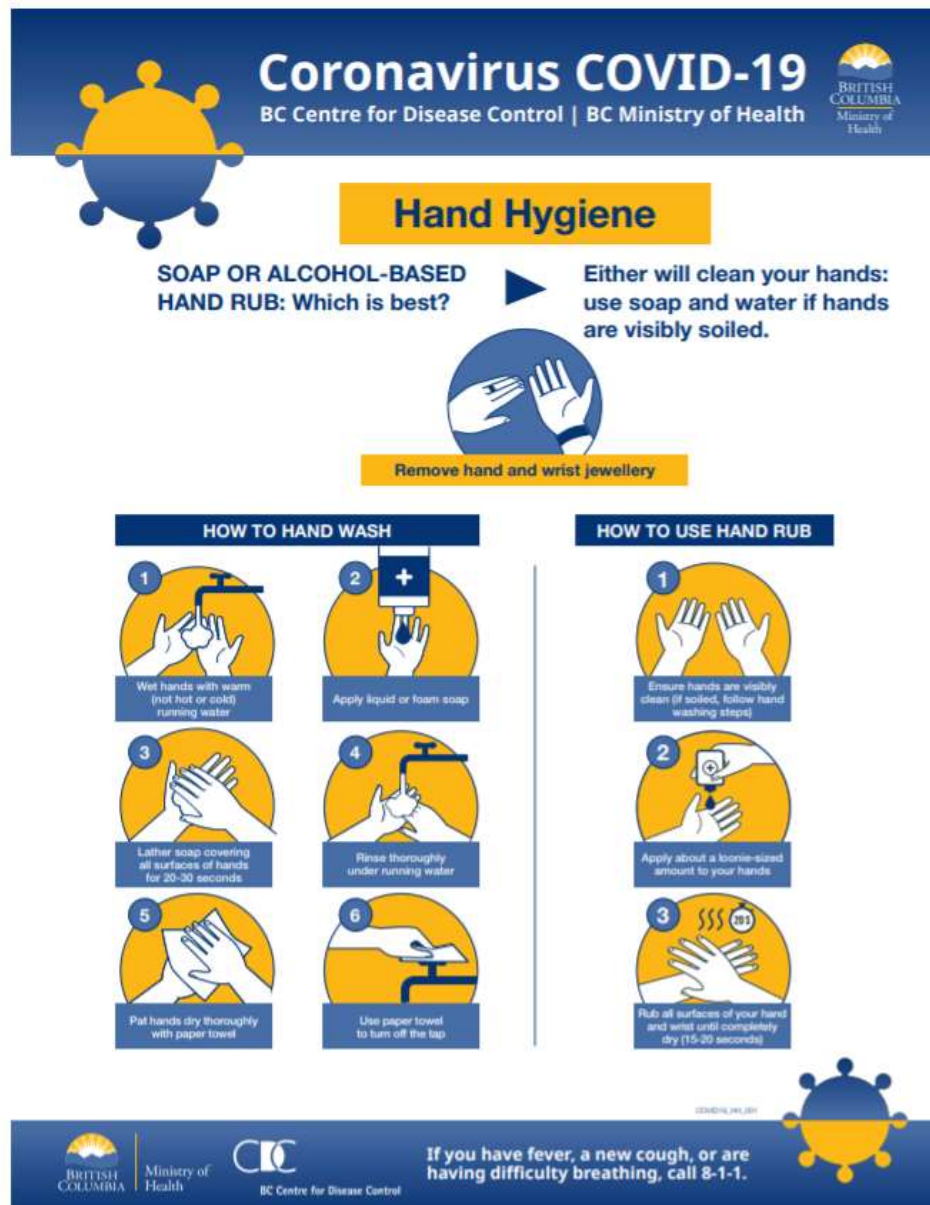
7. Hand Hygiene - Washing and/or Sanitizing

Frequent hand washing and hand sanitizing happen often throughout the day by students and staff. Students and staff sanitize upon entering the school. Students and staff sanitize before leaving the classroom and upon reentering. Students and staff will sanitize or wash their hands more often when using materials/manipulatives that are more difficult to sanitize.

Students may bring their own hand sanitizer to use in addition to what is supplied by the school. See the [List of Hand Sanitizers Authorized by Health Canada](#) for products that have met Health Canada's requirements.

When Student Should Perform Hand Hygiene:	When Staff Should Perform Hand Hygiene:
- When they arrive at school. - Before and after any breaks (e.g., recess, lunch). - Before and after eating and drinking (excluding drinks kept at a student's desk or locker). - Before and after using an indoor learning space used by multiple cohorts (e.g. the gym, music room, science lab, etc.). - After using the toilet. - After sneezing or coughing into hands. - Whenever hands are visibly dirty.	- When they arrive at school. - Before and after any breaks (e.g. recess, lunch). - Before and after eating and drinking. - Before and after handling food or assisting students with eating. - Before and after giving medication to a student or self. - After using the toilet. - After contact with body fluids (i.e., runny noses, spit, vomit, blood). - After cleaning tasks. - After removing gloves. - After handling garbage. - Whenever hands are visibly dirty.

[Click here](#) to access the BCCDC Hand Hygiene poster that is displayed in handwashing areas at our school.



8. Additional Personal Protective Practices

Staff and students will be encouraged to do the following:

- Stay home when they have symptoms of illness or are unwell – If unsure, access the [K-12 Health Check app](#)
- Regular hand hygiene (how and when)
- Use consistent work spaces (including chairs) for students in classrooms
- Use consistent groupings and line up orders when possible
- Sneezing and coughing etiquette

- Avoid touching face
- No sharing of food from homes
- Limit touching of high touch points (railings, knobs) – use sleeve or elbow
- Incorporate line up procedures to minimize length of time in the line and ensure spacing when possible
- Walk on the right side of the hallway – markers will be in place
- Use of tubs/individual bins for storage of individual classroom supplies
- Bring water bottle filled each day from home
- Use a designated hook clearly labeled to hang their outdoor gear. Lockers will be in use for students in Division 1.
- Keep hands to self at all times
- Limit access to some classroom materials depending on the ease to disinfect after use, especially if items are used by other learning groups
- Practice hand hygiene before and after sitting on carpets and using items difficult to sanitize
- Minimize movement throughout school. When needed, it will be purposeful and strategic (eg. when traveling as a class to the gym, or music, etc).

9. Compost and Recycling

At this time, to reduce congestion and movement throughout the school, our school wide compost and recycling programs are on hold. We ask that all recycling (juice boxes, food wrappers, yogurt containers, etc.) and compost (uneaten food) from lunches be brought home by staff and students to continue this important environmental initiative.

10. Personal Items

Personal items brought to school from home are restricted to those needed for education/learning (ie. backpack, lunch, water bottle, change of clothes, etc.). Please refrain from bringing personal items unless approved by the classroom teacher or Principal in advance.

Students are not allowed to share personal items so parents are encouraged to label their child's belongings. Home made food is not permitted to be shared at school.

11. Bus

Students in grade 6/7/8 are required to wear a mask on the bus. School busses will not be accepting unregistered riders which includes after school friends coming home with a bus student. Parents are encouraged to provide transportation for their children if at all possible. Students exhibiting symptoms will not be permitted to ride on the bus. When possible, bus routes will utilize a strict seating plan that reflects learning group/cohort and family groupings. Click on the link to see [Transportation Safety Protocols](#).

12. Visitors – please prearrange your visit with the Principal

At this time, parents are asked to remain outside of the childcare space to drop off and pick up their children, if at all possible, to help prevent unnecessary congestion. We ask that parents

drop off and pick up their child at one of the 3 openings in the fence (NOT THE PARKING LOT OPENING), ideally the one closest to their morning play zone and end of day waiting area.

If parents feel the need to enter the playground area, please ensure you physically distance (remain 6 ft) from all children, other than your own and those you care for on a daily basis. Please also physical distance (6 ft) from all other adults at the school.

There may be times we invite guests or volunteers to support educational initiatives. We evaluate the educational benefit with the associated risk.

If you would like to enter the school building, please prearrange your visit with the School Principal. Teachers are still available to meet with parents face to face or remotely through TEAMS. All Parents/Visitors who enter the building, must wear a mask, sign in and complete a Health Check Form upon entering (to be kept on file at the office).

13. Breakfast/Lunch Program

Our school offers optional breakfast and lunch programs. These programs are funded by Salmon Arm Rotary, LINKS, and the SD83 Indigenous Program. Breakfast, is served between 8:20 – 8:45 to those who request it. Our lunch top up program is available for students who are still hungry after finishing their own lunch. These options include yogurt, cheese strings, rice cakes, pepperoni, fruit, fruit bars, granola bars, etc. Full tummies are important for learning and food helps to bring people together.

At this time food programs and fundraising incorporating food made by parents in their homes are not allowed to take place (ie. bake sales, hot lunch, etc.).

14. Assemblies/Extra-Curricular

We are limiting gatherings such as in-person assemblies and district intramurals where students compete from different schools. In-person inter-school events including competitions, tournaments and festivals, should not occur at this time. We are also limiting the interactions of students in different learning groups/cohorts. We continue to have whole school assemblies virtually. We continue to provide extra curricular activities by division or learning group/cohort if enough space can be provided to ensure spacing and physical distancing (6 ft for students in grade 6/7/8) if the extra-curricular activity is physical.

15. Curricular Programs

Library - School libraries are open and book exchange can continue to occur.

At this time, there is no evidence that the COVID-19 virus is transmitted via textbooks, paper or other paper-based products. As such, there is no need to limit the distribution or sharing/return of books or paper-based educational resources to students because of COVID-19.

Music – All students (even those in the same learning group/cohort) must be spaced as much as possible. Students in grades 6/7/8 are required to wear a mask when singing and a bell cover when playing their instrument.

Physical Education – Students in grade 6/7/8 (even those in the same learning group/cohort) must remain 6 ft while indoors for stationary activities. For activities involving movement, while physical distancing is still expected, the focus is on preventing the likelihood of physical contact beyond a brief moment. If the 6 ft physical distance cannot be maintained, high intensity activities should be taken outdoors. Low intensity activities can occur indoors while continuing to focus on physical distancing. Masks can be used for low intensity activity indoors but cannot replace the necessity for physical distancing.